

FREQUENTLY ASKED QUESTIONS

Invitation to tender No. ENER/C3/2013-977

Analysis of good practices and development of guidelines for accurate and fair allocation of costs for individual consumption of heating, cooling and domestic hot water to support the implementation of relevant provisions of the Articles 9–11 of Directive 2012/27/EU on energy efficiency

contract notice in OJEU 2014/S 138-246802 of 22/07/2014

Last update: 21/08/2014

Question 1:

Is it possible to receive a digital edition of the specifications and additional documents belonging to the tender?

Answer 1:

All procurement documents related to this tender are available at the address: http://ec.europa.eu/dgs/energy/tenders/index_en.htm

We invite to regularly consult this web page where any additional information regarding this tender will be published. As indicated in section VI.3 of the contract notice: the website will be updated regularly and it is the tenderers' responsibility to check for updates and modifications during the tendering period.

Question 2:

The subject-areas to be analysed are “heating, cooling and domestic hot water”. Is it correct, that cold water is not included here?

Answer 2:

It is correct that the tender covers heating, cooling and hot water.

Question 3:

In Task 2 it says that “The work will also use information that will be made available by the Member States in the process of the formal notification of legal legislation transposing the EED”. Is the contractor required to research this information from the Member States or is the EC going to provide it to be included in Task 2?

Answer 3:

DG ENER will make available to the contractor the legislation it is aware of. However, it is also required that the contractor does some independent research as necessary so as to have a complete picture. Some administrative provisions or regional / local legislation, for example, might not be communicated to the Commission, but they will still be important for the development of the analysis.

Question 4:

For the 1 day stakeholder workshop to be held in Brussels (under task 5), is the contractor required to reimburse at least 1 official Member State representative, similar as for the expert workshops described in task 2? So overall 28 representatives?

Answer 4:

The contractor will be required to cover all the costs of the organisation of the event including reimbursements of the invited experts/invited speakers/official representatives of Member States.

Question 5:

For the Training Workshops under task 6, is the contractor required to reimburse official Member State representatives of cross-border Member States (around 4-5 per WS) that will be attending the workshop?

Answer 5:

The contractor will be required to cover all the costs of the organisation of the events including reimbursements of the invited experts/invited speakers/official representatives of Member States.

Question 6:

Is it correct if we assume, that participants other than invited speakers, invited experts and MS representatives will not be reimbursed for their attendance of any of the workshops?

Answer 6:

For all workshops/events, reimbursement of participants, other than invited experts/invited speakers/official representatives of Member States, is not required.

Question 7:

Is it correct that the offer has to be dispatched by post on 28th of August (evidence by postmark) and not to arrive in the Commission's incoming mail by this day?

Answer 7:

The answer to this question is well described on the first page point 2 §a) of the invitation to tender. In other terms, the offers are to be posted (at the latest) on the 28th of August 2014. The postmark or the date of the deposit slip shall constitute the evidence of the date of dispatch.