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Belgium-Brussels: Service contract ENER/C1/2014-688 — Study on technical assistance in realisation of the 2016 report on renewable energy, in preparation of the renewable energy package for the period 2020–2030 in the European Union 2015/S 092-164556

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Commission
DM24 04/135
Contact point(s): Directorate-General for Energy
For the attention of: Jonathan Bonadio
1049 Brussels
BELGIUM
E-mail: ener-c1-tenders@ec.europa.eu

Internet address(es):

General address of the contracting authority: <http://ec.europa.eu/energy/en>
Electronic access to information: <https://ec.europa.eu/energy/en/funding-and-contracts/calls-tender>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Other: Energy.

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Service contract ENER/C1/2014-688 — Study on technical assistance in realisation of the 2016 report on renewable energy, in preparation of the renewable energy package for the period 2020–2030 in the European Union.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services
Service category No 11: Management consulting services [6] and related services

Main site or location of works, place of delivery or of performance: The tasks will be performed on the contractor's premises. However, meetings between the contractor and the Commission shall be held on Commission premises in Brussels.

NUTS code

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves a public contract

II.1.4) Information on framework agreement

II.1.5) Short description of the contract or purchase(s)

The main objective of this contract is to provide a report on progress made by the 28 EU Member States in deploying and supporting RESs, in line with requirements set in Article 23 of Directive 2009/28/EC of the European Parliament and of the Council. The report will also include monitoring on biofuel sustainability as set in Articles 17 and 23 and provide an analysis in preparation of the renewable energy package for the period 2020–2030 in the European Union.

II.1.6) Common procurement vocabulary (CPV)

73200000

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8) Lots

This contract is divided into lots: no

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

Is estimated at 800 man-days.

II.2.2) Information about options

Options: no

II.2.3) Information about renewals

This contract is subject to renewal: no

II.3) Duration of the contract or time limit for completion

Duration in months: 14 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

Please refer to tender specifications.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

Payments shall be made in accordance with the provisions specified in the draft service contract (Annex 6).

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

See tender specifications.

III.1.4) Other particular conditions

The performance of the contract is subject to particular conditions: no

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: Information must be provided as set out in the standard identification forms attached to the tender specifications:

Annex I — identification of the tenderer;

Annex II — financial identification;

Annex III — legal entity form.

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met: The tenderers should demonstrate that they have the financial capacity to be able to handle the proposed contract by providing proof that the average annual turnover of the tenderer for the last 3 years for which the accounts have been closed has exceeded 1 000 000 EUR. In case of a consortium, this criterion applies collectively to all members of the group.

Tenderers must provide proof of their financial and economic capacity by means of the following documents: a statement of overall turnover for the last 3 financial years and the profit and loss accounts for the last 3 financial years.

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:

Tenderers must confirm and demonstrate that their project teams have the skills and experience needed to carry out the work specified and that they meet the requirements listed below:

- 1) experts who will carry out the work must have worked successfully on at least 3 projects in fields related to this contract (e.g. renewable energy including modelling and data analysis on renewable energy, and biofuel and bioenergy sustainability) in the past 3 years, with a minimum value for each project of 100 000 EUR;
- 2) in relation to data collection, tenderers must demonstrate the proof of access authorisation to specific databases and other necessary data sources in the EU Member States and third countries for carrying out the work specified in the tender specifications, or the capacity to obtain this access should the contract be awarded to them;
- 3) in relation to modelling work, proof of ownership or access to relevant modelling and assessment tools;
- 4) ability to work with documents in the EU official languages where appropriate (e.g. work with Member State renewable energy progress reports).

Evidence of this capacity shall be furnished on the basis of the following documents:

— tenderers should list the most recent contracts and studies completed in the area related to the study-contract and the beneficiaries of these services and the specific role of each of their experts in these contracts and studies,

— tenderers should provide with their offer detailed curriculum vitae of each staff member responsible for carrying out the work, including his or her educational background and professional experience and research work relevant to the tasks to be performed, and his/her linguistic skills,

— the CVs shall be presented, preferably, in accordance with the Commission Recommendation of 11.3.2002 on a common European format for curricula vitae (CVs), published in OJ L 79 of 22.3.2002, p. 66,

— demonstration by the tenderer that he has access to relevant databases/data sources and modelling tools as defined under criteria No 2 and No 3 as well as that he has the capacity to cover languages as defined under criterion No 4,

— indication of part(s) of the contract which the service provider intends to subcontract.

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

ENER/C1/2014-688.

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 12.6.2015

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

22.6.2015 - 17:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

Any EU official language

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders

Date: 30.6.2015 - 10:00

Place:

Directorate-General for Energy, rue Demot 24, 1040 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: 1 representative of each tenderer may attend the official opening.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) **Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: yes
Reference to project(s) and/or programme(s): Horizon 2020 work programme.

VI.3) **Additional information**

Tender documents will be available at the address indicated under heading I.1. The website will be updated regularly and it is the tenderer's responsibility to check for updates and modifications during the tendering period.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

General Court of the European Union
rue du Fort Niedergrünewald
2925 Luxembourg
LUXEMBOURG
E-mail: generalcourt.registry@curia.europa.eu
Telephone: +352 4303-1
Internet address: <http://curia.europa.eu>
Fax: +352 4303-2100

Body responsible for mediation procedures

The European Ombudsman
1 avenue du Président Robert Schuman, PO Box 403
67001 Strasbourg
FRANCE
E-mail: eo@ombudsman.europa.eu
Telephone: +33 388172313
Internet address: <http://www.ombudsman.europa.eu>
Fax: +33 388179062

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification letter informing about the result of the tender or, failing this, of the date on which the claimant was informed thereof. The lodging of the complaint with the European Ombudsman can neither suspend the deadline nor give rise to a new deadline.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

General Court of the European Union
rue du Fort Niedergrünewald
2925 Luxembourg
LUXEMBOURG
E-mail: generalcourt.registry@curia.europa.eu
Telephone: +352 4303-1
Internet address: <http://curia.europa.eu>
Fax: +352 4303-2100

VI.5) **Date of dispatch of this notice:**

4.5.2015